

## **CHAPTER CONDUCTING**

- I. Problems and questions will be released to the assigned proctor at:
  - A. Greenhand at 10:30am
  - B. Senior at 12:00am
- II. The proctor will place the problem at station markers and allow the team to enter.
- III. The proctor will begin videoing when the team enters the room.
  - A. The proctor is to visually show the time of the start and the conclusion of the contest.
    1. This can be completed by the proctor showing their phone's time and date on camera.
- IV. The proctor will keep time during which the team may look at the problem.
  - A. SR Teams- 3 minutes
  - B. JR Teams- 5 minutes
    1. Once the study time has concluded, the proctor will cue the team to begin.
- V. All team members must remain in the screen shot once the team has entered the room.
  - A. One ag teacher will permitted in the room during the contest - must be in view of the camera the entire time and must have back to the contestants throughout.
- VI. After closing ceremonies, the proctor will ask the pre-assigned questions to the team.
- VII. Once all 10 questions have been asked, the team will be excused from the room
  - A. Proctor will stop video once the entire team leaves the room.
- VIII. Teams will only have 1 video attempt
- IX. Videos must be uploaded:
  - A. Greenhands by 12:00pm
  - B. Seniors by 1:30pm
    1. Failure to upload videos by the deadline will result in disqualification.